



BRIDLEWOOD COMMUNITY ASSOCIATION
Special BOARD OF DIRECTORS MEETING (Virtual)
February 26, 2025

Directors Present: Erin Coffin (President), Maureen Dubiel (VP Communications), Vicky Cleary, Sarah Badeen, Dave Westbury, Deb Sonego, Moe Saleh, Alyssa Munaretto

Ex-Officio Present: John Roach (chair of Development)

Directors Absent: Craig Skjerpen (VP Social), Lance Mitchell (VP Finance), Len Goosen, Larissa Chambers, Nagmani Sharma (VP Development), Cassandra Bizewski (ex-officio Spring Sports), Danny Lee (ex-officio Rink Coordinator)

LOCATION: Zoom

1.Call to Order & Welcome: Erin called the meeting order at 7:30

(Sec Note: Quorum was met as at least 7 of the 13 Directors were present)

2.Declaration of Conflict of Interest: None

3. Approval of agenda

Motion to approve, by Maureen Dubiel seconded by Erin Coffin, Erin *called the vote and the motion was passed.*

4. Introductory Comments *(Sec Note: added to the record of discussion)*

Erin wanted to recognize the tremendous work of our Rink Coordinator, Danny Lee, and all the rink volunteers. Due to the February thaw, not all rinks will be supported for the remainder of the skating season. Three rinks will be closing: Stonemeadow, Laura Dubois, and Meadowbreeze. Five rinks will continue with some minor support: Brian Parsons, Scissons, Bluegrass, Mattawa, Huntsman, and Sawyer's Meadow.

Hockey Day in Bridlewood was a successful event, though Erin noted some logistical challenges in delivering treats and apple cider to all the rinks. It also provided a great opportunity to meet new neighbours and make personal connections, such as with the Parent Council present from Bridlewood Elementary School.

6. Recap of Bluegrass Project

Erin summarized the purpose of the special board meeting, which was to agree on the approach for providing feedback to the city regarding the proposed options, review the draft letter from the BCA, and discuss financial support for the project.

Erin acknowledged that there are two options on the table, with Bluegrass set to receive a pickleball court. The decision ultimately rests on choosing between Option 1 or Option 2, as outlined on the Engage Ottawa site.



Erin confirmed that we did not have quorum at the February meeting, but a discussion took place regarding how the BCA would provide feedback to the city. The plan had been for Lance to draft a letter, gather comments, and then send it to the city once the BCA board had agreed.

Erin also shared the proposed options with the school, parent council, and school board to keep them informed (re potential for noise). However, members acknowledged that any concerns related to the school should be directly advocated by the school to the city.

Deb acknowledged that she was in agreement with the plan to add pickleball courts. She shared that she had attended an event at the Kanata Seniors Council and used the opportunity to ask about the noise associated with pickleball, especially since they have courts near their building. According to them, noise was not an issue, and improvements to the balls and rackets have helped mitigate any concerns over the years.

Deb also expressed her opposition to removing any trees in Deevy Pines as part of Lance's proposal, citing the city's declaration of a climate emergency. She emphasized that the last thing we need is to further remove trees or vegetation.

Erin also pointed out that Deevy Pines is subject to flooding, making it an unsuitable recommendation at this time.

6. Draft Letter to the City by Lance Mitchell (chair of Parks/Vp Finance)

Erin summarized some of her proposed changes to the original letter drafted by Lance. These included recommending the relocation of the puddle rink to the baseball diamond, suggesting potential operating hours (e.g., not during school hours), and advocating for fixing and improving the lighting at Bluegrass Park. The members present supported the proposed edits (see attached).

Motion: To approve the edits as agreed upon at the meeting moved by Erin Coffin and seconded by John Roach, *Erin called the vote and the motion was passed.*

7. Next Steps for BCA and the Bluegrass Project

Erin confirmed that, now that there is consensus on the new letter to the city, she would be sending it before the end of the consultation period, with a copy to Councillor Hubley and the city staff. Erin acknowledged that the original letter submitted by Lance had included the incorrect email address for the Councillor. When Councillor Hubley had initially reached out to Erin, he was seeking additional funding from the BCA to support features that were not included in the park's budget. Erin expressed her desire to see an accessible picnic table included in the plan, recommending a budget of \$12K, though she was unsure about potential cost overruns. She also suggested allocating funds for additional public seating features. Deb proposed adding a chess/checkerboard as part of the improvements.

Erin had put forward a motion that the BCA agrees to allocate up to \$12K for Bluegrass Park, specifically for additional features such as public seating. Deb proposed edits to include that any additional features and the use of the funding would be agreed upon by both the BCA and the city.



Moved by Erin Coffin, Second Vicky Cleary:

The BCA agrees to allocate up to \$12K for Bluegrass Park, specifically for additional features such as public seating, with final choices to be reviewed and approved by the BCA Board.

Motion Carried

8. President

Erin raised the factors that led to the special members meeting, particularly focusing on the Terms of Reference (ToR) for the Parks Committee. Deb suggested collapsing the committee. Maureen acknowledged that a common source of conflict in many workplaces and committees is often unclear roles and responsibilities. She pointed out that she had previously raised this concern at the September meeting when the ToR were first voted on, highlighting the potential confusion between the Parks Committee and the Development Committee. Erin then proposed wording and edits to change the ToR.

Moved by by Deb Sonogo and seconded by Vicky Cleary:

That the BCA Parks Committee be placed on hold while the BCA reviews the Terms of Reference and clarifies the roles and responsibilities of this and related committees (ie Development Committee).

Motion Carried

Erin summarized the following

Emergency Preparedness presentation - on Feb 25, roughly 14 attendees, with good questions and discussions, including some interest for potential new BCA members

Cyber Security scheduled for March 25 at Eva James ; A special request was made to the retirement homes, along with Pinehill and Pine Meadows.

UpTick – Scheduled for April 22 at Eva James

Block Party – Details to be confirmed.

Food Drive – Set for April 12. Volunteer coordinator is still needed, interest already by the Cubs, Lions, ect.

8. Closing of Meeting

Moved by Erin Coffin and Seconded by Sarah : That the meeting adjourn.

Motion Carried

Time was 8:23 PM

*Respectfully Submitted,
Maureen Dubiel
VP Communications*