

# Bridlewood Community Association

Budget 2017-18

Approved at Meeting of Nov. 21, 2017

Fiscal Year: Sept. 1, 2017 - Aug. 31, 2018

## REVENUES

Category	Lead	Budget	Actual to Date	Notes
1 Block Party	D Gress	1,000		Propose \$1,000 revenues from raffle or other fundraiser.
2 Corporate Donations	A Jordan	1,000		Have already received \$250.00
3 Corporate Memberships	A Jordan	1,000		
4 Memberships	Vacant	3,000		Driven by Spring Sports registrations, lead is vacant.
5 Rink Grants - City of Ottawa	A Bursey	14,080		Reduced this year, as handing off Meadowbreeze @ \$2,900 to Monahan Landing CA.
6 Spring Sports	Vacant	17,000		Based on declining registration; lead is vacant.
7 Spring Sports - 2016-17 refund	L Pigeon	413		Refund due to field closures in 2017.
8 Total Revenues		<b>37,493</b>		

## EXPENSES

Category	Lead	Budget	Actual to Date	Notes
<i>Cleaner Bridlewood Committee</i>				
9 Miscellaneous	C Bouck	-		Equipment bought two years ago; still usable.
10 Total		-		

## *General Administration*

11 Answering Service	M Kozlowski	40		Seldom used; cancel. (Save \$7.95/mo.)
12 Communications	K Hoskin A Hoskin	3,000		Spring Sports road signs (\$500), Block Party signage (\$500). Cancel printed newsletter to all K2M (\$2000). Use Kanata Courier to communicate newsletter content. Proposed: new BCA display board Proposed: New BCA canopies/signage Proposed: A-frame sign to advertise BCA meetings Proposed: BCA swag for event giveaways, prizes
13 Donations	M Kozlowski	3,500		Seven elementary-school councils @ \$500
14 Insurance	G Sullivan	1,400		New directors' liability policy due Mar 2018. Estimate 10% increase from rate for last three years
15 Misc Other Executive Costs	M Kozlowski	100		Proposed: BCA shirts/hats for exec team.
16 Other Admin	G Sullivan	300		P.O. Box rental, bank charges. Went over last year due to new cheques.
17 Total		<b>8,340</b>		

**Membership Committee**

18	Corporate Membership	A Jordan	100	Promotion.
19	Residential Membership	Vacant	100	Promotion, In case we have a lead.
20	Online Registrations (TeamSnap)	G Sullivan	400	See lines 42 & 43: estimated portion of TeamSnap subscription \$100 (1 team), plus credit transaction fees of \$300. Note: fee per \$10: \$1.29.
21	<b>Total</b>		<b>600</b>	

**Rinks Committee**

22	Grant to Scouts (Bluegrass Rink)	A Bursey	2,000	Reduction due to reduced City rink grants (see line 5).
23	Meetings and Events		250	Kick-off meeting, Hockey Day in Kanata.
24	Out of Pocket Expenses, Shovels		1,300	Assumes Meadowbreeze Rink no longer included.
25	Snowblower Cost-Sharing		500	\$500 towards snowblower purchase, to be used for rink maintenance.
26	<b>Total</b>		<b>4,050</b>	

**Safety Committee**

27	Events, posters, etc.	T Mulligan	100	
28	<b>Total</b>		<b>100</b>	

**Social Committee**

29	March Break Movie Night	D Gress	900	
30	Bridlewood Garage Sale		300	Newspaper ads, new signage.
31	Halloween Decorating and Pumpkin Carving Contests		375	New events. Gift-card prizes.
32	December Social Events		500	Social event tied to Tree Lighting Ceremony Nov. 21. December Social, Dec. 14.
33	Kanata Canada Day Donation		565	Past years: Chrome-level sponsorship (\$1000 + HST) Reducing to community sponsorship \$500.
34	Street Parties		500	Five @ \$100.
35	Bridlewood Block Party		3,600	\$2000 budget was for former Member BBQ. \$3640 incl \$500 share of raffle paid to SchoolBox. Proposed: obtain more corporate sponsorships to help offset costs
36	<b>Total</b>			<b>6,740</b>

**Sports Committee**

37	Miscellaneous	M Kellaway	50	E.g., gift cards.
38	Paul Van Steen Award		350	Award of \$250, trophy.
39	True Sport Play Day		1,000	Athlete honorariums, field or gym rental, gift bags. Fewer schools last year.
40	Room Rentals for Sports		250	Summer yoga/zumba. (Only zumba ran in 2017, lower room rate.)

41	Total		1,650		
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***Spring Sports Committee***

42	TeamSnap annual subscription Jan. 2018 - Jan. 2019	Vacant	1,880		Last year was \$1352 US (\$1839 Can). Can \$ stronger now. Say \$1800 - \$100 est cost for "Membership Team" (line 20) = \$1700. Plus \$180 for 8 additional teams (last year - assume same in 2018)
43	TeamSnap credit transaction fees		800		Total last year was \$1100; 300 of that was for Membership credit transactions (line 20). Note: fee is \$0.99 plus 2.99% per transaction
44	Equipment		400		Equipment replacement; balls, etc.
45	Field Rentals		1,600		
46	Volunteer Acknowledgement		300		No coach incentives given after all in 2017. Meeting expenses.
47	Hall Rentals		150		Coach clinic, equipment sorting, end of season room rental.
48	Medals		2,000		
49	Newspaper Ads		300		Reinstate newspaper ads.
50	Office Supplies		50		Stationery, bags, etc.
51	Photocopies		50		Printing manuals, ads, etc.
52	Pizza (Banquet)		1,500		Banquet instead in 2018. Food cost could be similar to pizza. Added \$500 for space rental.
53	Player End-of-Season Swag		4,000		Reinstate giveaways (none last year), e.g. caps. Consider obtaining corporate sponsorships to help offset costs.
54	Police Checks		-		Only for non-parent volunteers.
55	Team Shirts		2,900		\$4700 in 2017 due to Canada 150 theme. Use 2015-16 cost of \$2900.
56	Total		15,930		

***Website***

57	Miscellaneous	M Kozlowski	80		Site security, hosting, etc.
58	Total		80		

**Total 37,490**

***Capital Item Expense: Non Core Park, as permitted by BCA Constitution Article 24(d)***

59	Gas Barbecue	M Kozlowski	1,500		Current one is old & broken. Used by various community groups as well as BCA. Article 24(d) allows up to 50% of previous year's surplus (\$3000) for a capital item
50	Proposed: Beautification of Stonehaven Roundabout and Palomino Gates				
61	Proposed: New Pine Meadows sign				